



EVENT PLANNING SERVICES

Be a guest at your own event!

In designing your event we always include menu planning and food styling as part of our service. We are also always happy to share our experiences from the weddings and parties we have catered and planned; we love to brain storm new ideas to make a party pop. Just try and stop us!

However, you may also need additional professional services to make your party just what you envision, or even to help you create that vision. We can also provide professionals to act as an Event Leader to assist with day of coordination. Or if you need full Event Planning we can recommend some excellent professionals for you to work with.

Menu Planning & Food Styling – Menus are planned to match the cuisine to the event, to each other, and to your tastes. We will consider ethnic and dietary needs, the requirements imposed by the location (is there an oven?), and personal desires (favorites, vegetarian, heart healthy...). We can style the cuisine and presentation to set the mood and fit a theme, to explore the latest trends or work with your traditions. This is always included in our meetings.

Event Advice – We happily provide this in addition to our catering services. If you have general questions about how to plan an event, simply ask during our meetings or send us an email anytime. There is never a charge for this.

Event Director – An Event Director is the person in charge at the reception site who ensures all of the service providers (caterer, band, florist, photographer...) keep to the schedule, who sees that the table decorations are set, the guest book is out and all the many little details are taken care of and run smoothly. The cost for this is a flat fee of \$650. Additional travel time may apply.

If you need additional pre-event services, they are charged at a rate of \$85 per hour. If you need extensive pre-event planning you should consider a dedicated event planner.

Event Planner – Event planning is the entire process of setting up an event from selecting and negotiating with the various service providers you will need, to planning the theme or style of the event, to coordinating all of these activities on the day of the event, to keeping the schedule of event at the ceremony site and the reception site. If you would like this service, we will be happy to assist you. Please consult with us to determine your planning service needs.

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